



Republic of the Philippines
Department of Education
Region X
CAGAYAN DE ORO CITY DIVISION

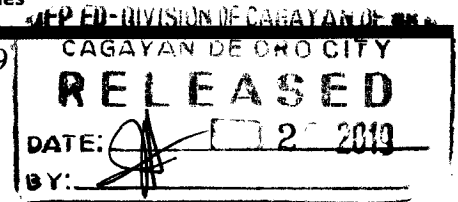
Fr. William F. Masterson, S.J. Avenue,
Brgy. Upper Balulang, Cagayan de Oro City, 9000 Philippines



February 19, 2019

DIVISION MEMORANDUM

No. 150 s. 2019



**COMPOSITION AND FUNCTIONS OF DIVISION APPRAISAL
COMMITTEE (DAC) 2019**

To : Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, Schools Governance and Operation Division
Education Program Supervisors
Public Schools District Supervisors
Senior Education Program Specialists, EPS II
Elementary and Secondary School Administrators
Public Schools
This Division

1. Pursuant to Regional Memorandum No. 19, s. 2019 re: Next Cycle of School Improvement Plan (SIP) Preparation for 2019-2022 and Unnumbered Memorandum by Atty. Revsee A. Escobedo, Assistant Secretary for Project Management, Bureau of Human Resource and Organizational Development (BHROD) and Field Operation, dated November 27, 2018 on School Improvement Plan (SIP) Instructional Videos, Style Guide, Appraisal Processes, and Quality Assessment Tool, this Division announces the members of the **Division Appraisal Committee (DAC)** for School Year 2019-2020:

A. Chair of DAC:

ALICIA E. ANGHAY, Ph.D.
Assistant Schools Division Superintendent (ASDS)

B. Co-Chairs of DAC:

LOREBINA C. CARRASCO
OIC- Chief-CID

ROSALIO R. VITORILLO
Chief-SGOD

C. Members:

PSDS of concerned district
ARNEL A. CALUBAG, Accountant III
EULOGIO R. SUANER, JR, EPS-1/SBM Coordinator
RAUL A. DECHOSA, EPS II- M & E
RODOLFO R. BAYETA, JR, Planning Officer III
JEAN T. LOQUILLANO, SEPS
ELEANOR H. ROLLAN- EPS II

D. Appraisal Committee Composition:


- The members of the DAC shall come from the Division Field Technical Assistance Team (DFTAT); If none, the members can be taken from the existing group that checks and reviews the SIPs of the schools.
- The composition of the team shall comprise of at least seven (7) members.
- They have the option to add more members as deemed necessary but it must still be an odd number to prevent voting deadlocks.

E. Functions of DAC:

- Appraise the SIP at the Division Level.
- Check if the SIPs meet the quality standard.
- Provide some points for improvements to further improve the SIP (which may be a section, chapter, or total revision).
- Write specific revisions in the "Remarks" column of the QA Tool to guide the school heads.
- Write words of appreciation in the remarks column to inform the schools that they did a good job in crafting their SIPs.
- Recommend the SIP to the SDS for approval and issuance of certificate of acceptance/approval to the schools.

F. Appraisal Tool:

- SIP Quality Assessment (QA) Tool
1. Further queries can be relayed to Dr. Raul A. Dechosa, Division Assistant SBM Coordinator/M and E at 09176771873.
 2. Widest dissemination and compliance to this memorandum are hereby enjoined.


JONATHAN S. DELA PEÑA, Ph.D., CESO V
Schools Division Superintendent



Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION X

Regional Office 10 Northern Mindanao, Zone 1, Upper Balulang, Cagayan de Oro City,
Telephone Nos. (088) 800 2072, 880 2071
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January 10, 2019

REGIONAL MEMORANDUM


No. 19, s. 2019

14 JAN 2019
702
RELEASED

**NEXT CYCLE OF SCHOOL IMPROVEMENT PLAN (SIP)
PREPARATION FOR 2019-2022**

To: **Schools Division Superintendents**
This Region

1. With reference to Unnumbered Memorandum by Atty. Revsee A. Escobedo, Assistant Secretary for Project Management, Bureau of Human Resource and Organizational Development (BHROD) and Field Operation, dated November 27, 2018 on School Improvement Plan (SIP) Instructional Videos, Style Guide, Appraisal Processes, and Quality Assessment Tool, all Schools Division Offices are hereby informed of the close of the 2016- 2019 and the start of the 2019-2022 SIP.
2. Below are the links for the purpose.
 - 2.1 bit.ly/QAToolandStyleguide
 - 2.2 bit.ly/SIPVideos
3. It is advised that a Division Appraisal Committee (DAC) for the SIP Preparation, Implementation, and Accomplishment be duly organized in tandem with the Division Field Technical Assistance Team (DFTAT) for an efficient and effective realization of the task.
4. Immediate and wide dissemination of this Memorandum is desired.


DR. ARTURO B. BAYOCOT, CESO V
Regional Director

Encl.: As stated

To be indicated in the Perpetual Index under the following subjects:

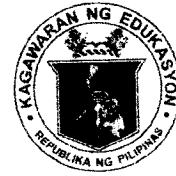
ASSESSMENT TOOL
DIVISION APPRAISAL COMMITTEE (DAC)
DIVISION FIELD TECHNICAL ASSISTANCE TEAM (DFTAT)
SCHOOL IMPROVEMENT PLAN (SIP)

FTAD/lita



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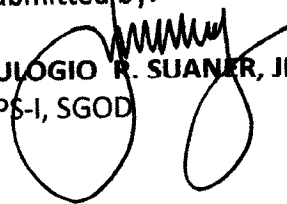


DIVISION FIELD TECHNICAL ASSISTANCE TEAM (DFTAT) COMPOSITION

DIVISION: Cagayan de Oro City

DFTAT	NAME OF PERSON	POSITION	EMAIL ADD	MOBILE NO.
Approving Authority	Jonathan S. Dela Peña	SDS		09177028184
Supervising Fellow 1	Rosalio Vitorillo	Chief, SGOD	vitrose268@gmail.com	09177105665
Supervising Fellow 2	Lorebina Carrasco	OIC Chief, CID	lore_carrs@yahoo.com	09175420336
Team Leader	Shirley Merida	PSDS	shirley.merida@yahoo.com	09173220358
Documenter	Ray Butch Mahinay	Div. ALS Coor	raybutch.m@yahoo.com	09171264145
	Eleanor Rollan	EPS II	eleanorconsejo.rollan@deped.gov.ph	
Members /Specialist /Section	Jean Loquillano	SEPS	jean_loquillano@gmail.com	09176771868
	Baldomero Marl Meso III	Medical Officer II	marcmeso426@yahoo.com	09088210532
	Anita Gochuco	PSDS	anitagochuco@gmail.com	09177137393
	Jean Macasero	EPS-1	jean.macasero.deped.gov.ph	09173249372
	Edna L Maghinay	AO -V	edmaghinay@yahoo.com	09204007192
	Arnel Calubag	Accountant III	accountingbudget@gmail.com	09177120498
	Marife Ramos	PSDS	marife.ramos@deped.gov.ph	09177073509
Planning Officer	Rodolfo Bayeta	Planning Officer	rodolfo.bayeta@deped.gov.ph	09176771875
M and E	Raul Dechosa	SEPS	raul.dechosa@deped.gov.ph	09176771873

Submitted by:


EULOGIO R. SUANER, JR.
EPS-I, SGOD

APPROVED:


† JONATHAN S. DELA PEÑA, PH.D., CESO V
Schools Division Superintendent

Reference: Regional Memorandum No. 86

Competence. Dedication. Optimism.

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